



TBECachievetexas.org

Please follow the login instructions below to begin using the *Kuder Career Planning System*. Contact Kuder Customer Support at **877-999-6227** or support@kuder.com with any questions.

Registration

Step 1: Go to www.tbecachievetexas.org

Step 2: Click on New Users.

Step 3: For you user name, use your initials and your student id number (example for John Smith JS12345). Be sure to write down you user name and password in the space provided for future reference.

User Name:	_____
Password:	_____
School Access Code:	14225
School Zip Code:	77379

Step 4: Fill in **ALL** fields on the registration page and then click “Register.” **Year of Graduation** is especially important here!

Step 5: If you do not move forward to the TBEC Achieve Texas Education and Career Planning System, omitted items will appear at the bottom of the page.

Take an Assessment

Step 6: Enter all three Assessment Batch Codes given to you by your teacher by selecting “Take an Assessment” from the portfolio navigation menu on the left of the screen. Enter codes one at a time. After you enter the batch code, hit Exit and Finish Later to return to the menu and input the other batch codes. You will do this three times. Do not take the assessment until you have put all three batch codes in your computer.

Step 7: Enter your current grade level, select a language and click GO!

Step 8: Take an assessment and explore other options within portfolio:

- **Assessment Results**
- **Plan for the Future**
- **Explore Careers**
- **Select a Major**
- **Choose a College**
- **Find Financial Aid**
- **Get a Job**

Re-Entering Your Portfolio

To re-enter your portfolio go to www.tbecachievetexas.org select Returning Users, and enter your user name and password.